

Joe Lombardo
Governor
Chairman

Craig Stevenson
Administrator
Division of Internal Audits



STATE OF NEVADA EXECUTIVE BRANCH AUDIT COMMITTEE

209 E. Musser Street, Room 102 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Members
Stavros Anthony
Lieutenant Governor
Francisco V. Aguilar
Secretary of State
Zach Conine
State Treasurer
Andy Matthews
State Controller
Aaron D. Ford
Attorney General
Dina Babsky
Member of the Public

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: July 29, 2025, 1:00 PM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Nevada Building - Governor's Conference Room
1 State of Nevada Way
Las Vegas, Nevada 89119

Video Conference Live Stream: <https://www.youtube.com/watch?v=6N91X26qV8M>

1. **Call Meeting to Order/ Roll Call/ Remarks.**
2. **Public Comment.** (The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Executive Branch Audit Committee will impose a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 891 951 935#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call 775-684-0222.)
3. **Approval of the October 29, 2024 Meeting Minutes. (For Action)**
4. **Presentation of Audit Reports Pursuant to NRS 353A.085. (Information Only)**
 - A. (DIA 25-03) Nevada Department of Transportation – Key Processes and Operations Management; Melissa Gardner, Executive Branch Auditor; Heather Domenici, Executive Branch Audit Manager.
 - B. (DIA 25-04) Nevada Department of Corrections – Correctional Officer Overtime Management 2; Jasdeep Bains, Executive Branch Auditor; Heather Domenici, Executive Branch Audit Manager.
 - C. (DIA 25-05) Nevada Department of Agriculture – Commodity Foods; Marty Schaefer, Executive Branch Auditor; Craig Stevenson, Administrator.

5. Presentation of Audit Six Month Follow-Up Status Reports Pursuant to NRS 353A.090. (Information Only)

- A. (DIA 25-01) Department of Administration, Division of Human Resource Management – Collective Bargaining Agreements; Beatriz Mena-Ortiz, Executive Branch Audit Manager.
- B. (DIA 25-02) Department of Veterans Services – Southern Nevada State Veterans Home; Marty Schaefer, Executive Branch Auditor.

6. Approval of the Annual Audit Plan Pursuant to NRS 353A.038. (For Action)

7. Committee Members' Comments.

8. Public Comment. (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Executive Branch Audit Committee will impose a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 891 951 935#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call 775-684-0222.)

9. Adjournment. (For Action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to two pages. Written comments may be submitted electronically by email to c.stevenson@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Craig Stevenson at (775) 687-0140 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail him at c.stevenson@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 102, Carson City, NV 89701 or by contacting Craig Stevenson at (775) 687-0140 or by email at c.stevenson@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

- 1. Blasdel Building Lobby, 209 East Musser Street, Carson City, Nevada 89701
- 2. Internet: <https://notice.nv.gov>
- 3. Internet: <https://budget.nv.gov/IAudits/About/EBAC/Mtgs/Mtgs/>